

Frequently Asked Questions – Attending Catoosa County Schools

How do I know which school to attend? All Catoosa County schools are assigned by a geographical zone. If you are unsure of your school zone, please call the Enrollment Center at 706-965-8725.

Can I attend a school other than the one I am assigned? Schools* may accept out of zone students if there is room in the school. To request OoZ attendance, use the *Request to Attend an OoZ School* form listed under [Related Documents](#). This form should be given to the principal of the requested school. If the principal approves the admission, he/she will send an email to Central Enrollment approving the enrollment. Requests for OoZ enrollment are typically done in the summer before school begins. If you are requesting kindergarten OoZ enrollment you should know that principals can't accurately predict how many students they will have in kindergarten until very close to time for school to start.

*HMS and HHS are unable to accept any out of zone students due to student numbers.

Can I attend a CCPS school if I live in another Georgia county? No. We do not accept enrollment for any student living outside the county. (The student's address is the legal guardian's address.)

If I move what should I do? Complete a *Change of Address* form (found under Related Documents) and give the form, along with 2 proofs of residence and your photo id, to the school registrar.

- If your family moves to another school zone within Catoosa County you will most likely be able to remain in your school. Complete a *Change of Address* form (found under Related Documents) and take this form, along with two forms of proof of residence and your photo id, to your school's registrar. The registrar will notify you whether you may remain at the school.
- If your family moves to another Georgia county your principal may give you permission to remain at the school for the remainder of the year or for all grades in that current school. School Board policy requires that there must be adequate room in the school for all out of county students and that must have good attendance, grades and behavior. A *Change of Address* form, proof of residency and photo id will be required. Out of county tuition will be required.
- If your family moves to another state you must withdraw and enroll in the school in that state.

If I have moved and want to transfer to my new zoned school either before school begins or during the year what should I do? Come to Central Enrollment and bring the Change of Address form along with two forms of proof of residence and your photo id.

Must I re-enroll for each grade? No. Enrollment is required only for Pre-K and Kindergarten as long as you have continuous enrollment.